

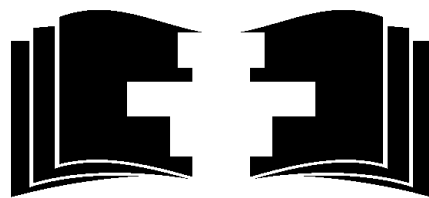
Welcome to 1st
and 2nd Grade!

Class Syllabus

St. Francis of Assisi School

Ms. Davis

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SAINT
FRANCIS OF ASSISI
SCHOOL

Hello! I hope you all have had a fun and restful summer, and are ready for an incredible year! 1st and 2nd grade is gearing up for an exciting academic year, and I've put together a few reminders for important "need-to-knows" about SFA and classroom policies.

School Policy Regarding Slips

1. **Uniform Slip**– Students will be given a uniform slip if they are not following the uniform guidelines set in the school handbook. There will be no verbal warnings.

If students receive 3 uniform slips, they will be given detention.

2. **Conduct Slip**– Students will be given a conduct slip if they do not follow school/classroom rules.

If students receive 3 conduct slips, they will be given detention.

3. **Homework/Assignment Slip**– Students will be given a homework/assignment slip if they do not turn in a completed assignment on the assigned due date.

If students receive 3 conduct slips, they will be given detention.

Detention– Students must serve detention on the assigned date and time. Conference will be set up with the principal if students miss an assigned detention without prior arraignment. Detention will be held on Tuesdays from 3:15– 3:30 for TK–2nd grade and from 3:15–3:45 for 3rd–8th grade.

Classroom Policy

Rules:

We are respectful in our words and actions.

We work as a team, and build each other up.

We always do our best with classwork and homework.

We follow all directions.

Procedures:

Classroom procedures will change as we grow and learn together. Students will be working together in whole group discussions, small group work, pairs, and individually. They are expected to learn to work well together and learn to self-motivate.

Classroom Management:

Behavior Calendar- refer to information page at the end of this packet.

Grading

O- Outstanding - The student is exceeding grade level expectations.

G- Good - The student has mastered the grade level expectations.

S- Satisfactory - The student is meeting the grade level expectations.

NI- Needs Improvement - The student is not yet meeting grade level standards.

The following is a breakdown of the percentages used to find the final report card grade:

Summative Assessments: 95%

Homework: 5%

Reminder- Parents can sign into Gradelink to monitor your child's progress.

Cell Phone Policy

Student must turn in cell phones to their classroom teacher at the beginning of each day. The phones will be returned after school and must be kept in students' backpacks until they leave the school campus. If students are found using cell phones on the

school campus, the phone will be taken away and kept in the office. Parents must pick up cell phones from the office in person.

Uniform

Students are expected to be in proper school uniform everyday. Please see the Parent/Student Handbook for guidelines.

Office Hours and Communication

I will be available for office hours/tutoring on Thursdays from 3:15–3:45. I will contact you if I believe your child could benefit from tutoring. If you have questions or concerns for me, you can email me at jdavis@stfrancisla.com. I will return your emails as quickly as possible; however, because of the busy school day schedule, I will only be checking my email twice a day: once in the morning when I first arrive, and at 3:30 pm after school.

School Dismissal Policy

For the safety of the students, please do not come to speak with me while I am settling the students at their tables. I need to keep my eyes on our class to ensure their safety. All the teachers are assigned roles during dismissal, until 3:15. If you need to speak with me, please email me!

How Parents Can Help

1. Check Gradelink on a regular basis to stay updated on your child's academic progress.
2. Please carefully read, sign and return the communication sheet that will be sent home every Wednesday. Sheets must be returned by the next day.
3. Check your emails regularly.

4. Check out the classroom website for more information, updates, and reminders.

It is our belief that students will make mistakes. However, they must take ownership and accept the consequences for their actions. These consequences are necessary to develop responsibility and promote personal growth.

Ways to Help the Class

Parent involvement is very important! I will send out emails periodically for help in the classroom or with classroom parties.

Thank you for your support.

We have a classroom wish list on our website that will be updated as necessary. If you would like to donate items, service hours will be provided.

I have carefully read and understood the contents of the 1st and 2nd grade syllabus.

Parent/Guardian Signature: _____

Student Signature: _____

Date: _____